

# VICTORIA CONFERENCE CENTRE SAFE SPACE PLAN

## Staff Training and Preparedness

 Staff, contractors and suppliers have been trained on the safety, sanitation protocols and Duty of Care as per WorkSafe BC Safety Plan. A communicable disease safety plan is in place along with daily staff wellness checks.

## Provincial Health Orders

In accordance with current directives from the BC Provincial Government, the following measures are in place:



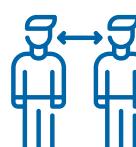
- Our venue can accommodate 50% capacity, maximizing distance between attendees;
- Proof of vaccination status is required - one dose is required as of September 13th, 2021; two doses will be required as of October 24th;
- Masks are required indoors for all people aged 12 years old and above.

## Enhanced Cleaning & Sanitization

 Electrostatic disinfectant is in use as part of our cleaning protocol for our larger spaces. Continuously Self-Cleaning Surfaces (NanoSeptic) use safe, non-toxic materials to clean high traffic public touchpoints, and we have installed additional alcohol-based hand sanitizing stations.

We understand that people are thinking about meetings and events differently now. We are too. That's why we have elevated our exacting standards and rigorous protocols to create new norms and behaviors to address the unique challenges presented by the current environment.

## Wayfinding and Room Setup



The Victoria Conference Centre provides attendee flow management for all access routes, queuing space and entrances including transparent shields where required, proper distancing, signage and floor markers. The VCC Events Team are also ready to customize seating capacities and set-up to the needs of the group.

## Audio Visual



Encore Canada, our AV Partner, is educating team members on enhanced cleaning procedures. Tent cards will indicate equipment has been cleaned with attention to high touch items such as markers, wireless presenters, keyboards and microphones. Technicians are at the forefront of these enhanced cleaning procedures.

## Ventilation



The Victoria Conference Centre's HVAC system has been optimized for efficiency. Filters are being changed more frequently and are above industry standard.

