



VOLUNTEER INFORMATION

HOW DO I VOLUNTEER?

1. You must be at least 16 years old. (Under the age of 18 will require written parent/guardian consent)
2. You must be eligible to legally work in Canada.
3. If coming from out of town, you are responsible for arranging your own travel, parking and/or accommodations.
4. Please note that all of our shifts are standing positions.

WHAT PERKS WILL I RECEIVE?

1. Gain valuable experience, learn about what it takes to put on a convention of this size and get a glimpse behind the scenes.
2. The opportunity to meet others who have the same interests and passions for the comics, gaming and pop-culture community.
3. When off-duty, on the day you volunteer, you will have full access to both the Victoria Conference Centre and Crystal Garden to attend panels and Q&A sessions, view exhibits, and purchase photo/autograph sessions.
4. An exclusive Capital City Comic Con volunteer t-shirt and lanyard!

HOW MUCH TIME DO I HAVE TO COMMIT?

1. You must be able to attend the required orientation meetings (approx. 1 or 2 within the two-week period prior to the event).
2. A minimum of TWO four-hour shifts.
3. Volunteers can to enjoy the activities of the convention before & after their scheduled shifts.

VOLUNTEER CATEGORIES

- Information Crew
- Line Management Crew (Indoor & Outdoor)
- Merchandise Store Crew
- Production Crew
- Team Leader
- Weapons Check Crew
- Ticket Sales Crew

Most volunteer positions are easy to learn and do not require any previous experience in order to qualify for the assignment. Volunteers assist in all areas of the convention, from supporting Capital City Comic Con staff, to running errands, etc.; no task is overlooked or under-appreciated.

We will do our best to accommodate shift preferences and volunteer partner requests, but we cannot guarantee that they will be met. Volunteers should be flexible in their approach, and be willing to take on a variety of tasks as requested.

AS A MEMBER OF THE CAPITAL CITY COMIC CON VOLUNTEER TEAM, YOU ARE:

1. Expected to act in an appropriate, courteous manner as you are a representative of CCCC.
2. Expected to promote and contribute to a safe and healthy environment while volunteering. All volunteers must abide by the Capital City Comic Con Official [Code of Conduct](#).
3. Not allowed to make any statements or actions on behalf of the Convention, or that would affect the Convention, including statements to the public and/or press.
4. INVALUABLE!!

DRESS CODE:

1. Volunteers are asked to dress comfortably, but appropriately. Remember that this is a family event. Please don't wear exercise gear, ripped jeans, short shorts or skirts, sleeveless shirts, or any apparel with offensive slogans, imagery, or phrases.
2. Shoes must be closed-toed and should be supportive and comfortable. Volunteers will be walking and standing for extended periods of time.
3. Volunteer t-shirts must be clearly visible while on duty during scheduled shifts. If working outside, shirts must be worn on the outside of all layers. Do not rip, tie, cut, or otherwise alter your volunteer shirt.
4. Practice good personal hygiene to be courteous to team members, attendees, staff and guests. Avoid any strong scents (sprays, perfumes) that may cause allergies.
5. If all dress code requirements are met and the costume does not limit, prevent or hinder the volunteer to fulfill their volunteer responsibilities, volunteers are welcome to wear costumes. Props and/or prop weapons are not allowed while on duty.